**Bomb Threat Report**

**Instructions:** Be calm, be courteous, listen, and do not interrupt the caller. Notify  
supervisor or security guard by prearranged signal while the caller is on the line.

Date Time

**Exact Words of Person Placing Call:**

**Questions to Ask:**

1. When is the bomb going to explode?

2. Where is the bomb right now?

3. What kind of an explosive is in it?

4. What does it look like?

5. Why did you place the bomb?

**Try to Determine the Following** (circle all appropriate items):

*Caller’s Identity:* Male Female Adult Juvenile Age: \_\_\_\_\_ years

*Voice:* Loud Soft High Pitch Deep Pitch Raspy Pleasant Intoxicated Other \_\_\_\_\_\_\_\_\_\_

*Accent:* Local Not Local Foreign Region: \_\_\_\_\_\_\_\_\_\_

*Speech:* Fast Slow Distinct Distorted Stutter Nasal Slurred Lisp

*Language:* Excellent Good Fair Poor Foul Other

*Manner:* Calm Angry Rational Irrational Coherent Incoherent

Deliberate Emotional Righteous Laughing Intoxicated

*Background Noises:* Office Machines Factory Machines Bedlam Trains Animals Music

Quite Voices Mixes Airplanes Street Traffic Party Atmosphere

**Additional Information:**

**Action:** Notify your supervisor or security guard as instructed. Talk to no one other than as instructed by your supervisor or security guard.

Receiving Telephone Number Person Receiving Call

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