Elevator Inspection

Property:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Elevator Bank: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

| Car # |  |  |  |  |  |  |  |  | Comments |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Ride (Smoothness) |  |  |  |  |  |  |  |  |  |
| Noises (Describe) |  |  |  |  |  |  |  |  |  |
| Light, Ceiling |  |  |  |  |  |  |  |  |  |
| Fan Ceiling Exhaust Operations |  |  |  |  |  |  |  |  |  |
| Door Speed |  |  |  |  |  |  |  |  |  |
| Safety Edge Condition and Operation |  |  |  |  |  |  |  |  |  |
| Acceleration Smoothness |  |  |  |  |  |  |  |  |  |
| Deceleration Smoothness |  |  |  |  |  |  |  |  |  |
| Leveling To Floor Landing |  |  |  |  |  |  |  |  |  |
| Car Push Button Condition/Operations |  |  |  |  |  |  |  |  |  |
| Leveling Floor-To-Landing |  |  |  |  |  |  |  |  |  |
| Alarm In Cabs |  |  |  |  |  |  |  |  |  |
| Communications To/From Cab |  |  |  |  |  |  |  |  |  |
| Car Panel Indicator |  |  |  |  |  |  |  |  |  |
| Cab Interior (Signs, Floors, Panels, Etc.) |  |  |  |  |  |  |  |  |  |
| Hall Lanterns |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

| Machine Room Condition | **MC** | **CR** | **IA** |  |
| --- | --- | --- | --- | --- |
| Machine Room Temperature |  |  |  |  |
| Machine Room Upkeep |  |  |  |  |
| Filters |  |  |  |  |
| Unusual Noises (Describe) |  |  |  |  |
| Lighting |  |  |  |  |
| Security (Locks, Etc.) |  |  |  |  |

Note Exceptions Only

CR=Correction Required

IA=Immediate Action Required

Has contractor been notified of noted deficiencies? Yes • No •

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