**APARTMENT INTERIOR INSPECTION REPORT**

Name of Property\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Apt. No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No. of Rooms\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Report Submitted By\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

| **Items** | **Character and Condition** | **Needs** | **Estimated Expense Involved** |
| --- | --- | --- | --- |
|  |  |  |  |
| **Vestibule** |  |  |  |
| 1. Door
 |  |  |  |
| 1. Hinges
 |  |  |  |
| 1. Lock
 |  |  |  |
| 1. Safety Chain
 |  |  |  |
| 1. Doorplates
 |  |  |  |
| 1. Transom
 |  |  |  |
| 1. Floor (Carpeting)
 |  |  |  |
| 1. Walls
 |  |  |  |
| 1. Ceiling
 |  |  |  |
| 1. Light Fixtures & Switches
 |  |  |  |
| 1. Draperies
 |  |  |  |
|  |  |  |  |
| **Coat Closet** |  |  |  |
| 1. Door
 |  |  |  |
| 1. Floor
 |  |  |  |
| 1. Interior Walls
 |  |  |  |
| 1. Ceiling
 |  |  |  |
| 1. Shelves, Rods, Hooks
 |  |  |  |
|  |  |  |  |
| **Living Room** |  |  |  |
| 1. Floor (Carpeting)
 |  |  |  |
| 1. Baseboards
 |  |  |  |
| 1. Walls
 |  |  |  |
| 1. Ceiling
 |  |  |  |
| 1. Windows
 |  |  |  |
| 1. Doors
 |  |  |  |
| 1. Light Fixtures & Switches
 |  |  |  |
| 1. Electric Outlets
 |  |  |  |
| 1. Draperies
 |  |  |  |
|  |  |  |  |
| **Dining Room** |  |  |  |
| 1. Floor (Carpeting)
 |  |  |  |
| 1. Baseboards
 |  |  |  |
| 1. Walls
 |  |  |  |
| 1. Ceiling
 |  |  |  |
| 1. Windows
 |  |  |  |
| 1. Doors
 |  |  |  |
| 1. Light Fixtures & Switches
 |  |  |  |
| 1. Electric Outlets
 |  |  |  |
| 1. Draperies
 |  |  |  |
| 1. Buffets
 |  |  |  |
| 1. Wainscot or Chair Rail
 |  |  |  |

| **Items** | **Character and Condition** | **Needs** | **Estimated Expense Involved** |
| --- | --- | --- | --- |
|  |  |  |  |
| **Kitchen** |  |  |  |
| 1. Doors
 |  |  |  |
| 1. Transoms
 |  |  |  |
| 1. Locks
 |  |  |  |
| 1. Floor
 |  |  |  |
| 1. Baseboards
 |  |  |  |
| 1. Walls
 |  |  |  |
| 1. Ceiling
 |  |  |  |
| 1. Light Fixtures & Switches
 |  |  |  |
| 1. Electric Outlets
 |  |  |  |
| 1. Dishwashers
 |  |  |  |
| 1. Range
 |  |  |  |
| 1. Sink
 |  |  |  |
| 1. Cabinets
 |  |  |  |
| 1. Refrigerator
 |  |  |  |
| 1. Pantry
 |  |  |  |
| 1. Doorbell
 |  |  |  |
| 1. Ventilating Hood
 |  |  |  |
| 1. Disposal
 |  |  |  |
|  |  |  |  |
| **First Bedroom** |  |  |  |
| 1. Floor (Carpeting)
 |  |  |  |
| 1. Baseboards
 |  |  |  |
| 1. Walls
 |  |  |  |
| 1. Ceiling
 |  |  |  |
| 1. Windows
 |  |  |  |
| 1. Doors
 |  |  |  |
| 1. Light Fixtures & Switches
 |  |  |  |
| 1. Electric Outlets
 |  |  |  |
| 1. Draperies
 |  |  |  |
| 1. Closets
 |  |  |  |
|  |  |  |  |
| **Second Bedroom** |  |  |  |
| 1. Floor (Carpeting)
 |  |  |  |
| 1. Baseboards
 |  |  |  |
| 1. Walls
 |  |  |  |
| 1. Ceiling
 |  |  |  |
| 1. Windows
 |  |  |  |
| 1. Doors
 |  |  |  |
| 1. Light Fixtures & Switches
 |  |  |  |
| 1. Electric Outlets
 |  |  |  |
| 1. Draperies
 |  |  |  |
| 1. Closets
 |  |  |  |
|  |  |  |  |
| **Third Bedroom** |  |  |  |
| 1. Floor (Carpeting)
 |  |  |  |
| 1. Baseboards
 |  |  |  |
| 1. Walls
 |  |  |  |
| 1. Ceiling
 |  |  |  |
| 1. Windows
 |  |  |  |
| 1. Doors
 |  |  |  |
| 1. Light Fixtures & Switches
 |  |  |  |
| 1. Electric Outlets
 |  |  |  |
| **Items** | **Character and Condition** | **Needs** | **Estimated Expense Involved** |
|  |  |  |  |
| **Third Bedroom (cont’d)** |  |  |  |
| 1. Draperies
 |  |  |  |
| 1. Closets
 |  |  |  |
|  |  |  |  |
| **Maid’s Room** |  |  |  |
| 1. Floor (Carpeting)
 |  |  |  |
| 1. Baseboards
 |  |  |  |
| 1. Walls
 |  |  |  |
| 1. Ceiling
 |  |  |  |
| 1. Windows
 |  |  |  |
| 1. Doors
 |  |  |  |
| 1. Light Fixtures & Switches
 |  |  |  |
| 1. Electric Outlets
 |  |  |  |
| 1. Draperies
 |  |  |  |
| 1. Closets
 |  |  |  |
|  |  |  |  |
| **First Bathroom** |  |  |  |
| 1. Doors
 |  |  |  |
| 1. Floor
 |  |  |  |
| 1. Walls
 |  |  |  |
| 1. Ceiling
 |  |  |  |
| 1. Window
 |  |  |  |
| 1. Tub (Glass Door)
 |  |  |  |
| 1. Shower
 |  |  |  |
| 1. Shower Curtain or Door
 |  |  |  |
| 1. Lavatory
 |  |  |  |
| 1. Toilet Bowl
 |  |  |  |
| 1. Flush Tank
 |  |  |  |
| 1. Faucets
 |  |  |  |
| 1. Light Fixtures & Switches
 |  |  |  |
| 1. Electric Outlets
 |  |  |  |
| 1. Exhaust Fan
 |  |  |  |
| 1. Towel Racks, etc.
 |  |  |  |
| 1. Cabinets
 |  |  |  |
|  |  |  |  |
| **Second Bathroom** |  |  |  |
| 1. Doors
 |  |  |  |
| 1. Floor
 |  |  |  |
| 1. Walls
 |  |  |  |
| 1. Ceiling
 |  |  |  |
| 1. Window
 |  |  |  |
| 1. Tub (Glass Door)
 |  |  |  |
| 1. Shower
 |  |  |  |
| 1. Shower Curtain or Door
 |  |  |  |
| 1. Lavatory
 |  |  |  |
| 1. Toilet Bowl
 |  |  |  |
| 1. Flush Tank
 |  |  |  |
| 1. Faucets
 |  |  |  |
| 1. Light Fixtures & Switches
 |  |  |  |
| 1. Electric Outlets
 |  |  |  |
| 1. Exhaust Fan
 |  |  |  |
| 1. Towel Racks, etc.
 |  |  |  |
| 1. Cabinets
 |  |  |  |

| **Items** | **Character and Condition** | **Needs** | **Estimated Expense Involved** |
| --- | --- | --- | --- |
|  |  |  |  |
| **Windows & Shades** |  |  |  |
| 1. Frames
 |  |  |  |
| 1. Sashes
 |  |  |  |
| 1. Sills
 |  |  |  |
| 1. Stops
 |  |  |  |
| 1. Weights
 |  |  |  |
| 1. Locks
 |  |  |  |
| 1. Glass
 |  |  |  |
| 1. Weather Stripping
 |  |  |  |
| 1. Shades
 |  |  |  |
| 1. Blinds
 |  |  |  |
| 1. Drapery Fixtures
 |  |  |  |
|  |  |  |  |
| **Linen Closet**  |  |  |  |
| 1. Door
 |  |  |  |
| 1. Floor
 |  |  |  |
| 1. Ceiling
 |  |  |  |
| 1. Walls
 |  |  |  |
| 1. Shelves
 |  |  |  |
| 1. Drawers
 |  |  |  |
| 1. Electric Lights
 |  |  |  |
|  |  |  |  |
| **Environmental Controls** |  |  |  |
| 1. Heating Equipment
 |  |  |  |
| 1. Air Conditioning Unit(s)
 |  |  |  |
|  |  |  |  |

**NOTES**

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