**APARTMENT INTERIOR INSPECTION REPORT**

Name of Property\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Apt. No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No. of Rooms\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Report Submitted By\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

| **Items** | **Character  and Condition** | **Needs** | **Estimated  Expense Involved** |
| --- | --- | --- | --- |
|  |  |  |  |
| **Vestibule** |  |  |  |
| 1. Door |  |  |  |
| 1. Hinges |  |  |  |
| 1. Lock |  |  |  |
| 1. Safety Chain |  |  |  |
| 1. Doorplates |  |  |  |
| 1. Transom |  |  |  |
| 1. Floor (Carpeting) |  |  |  |
| 1. Walls |  |  |  |
| 1. Ceiling |  |  |  |
| 1. Light Fixtures & Switches |  |  |  |
| 1. Draperies |  |  |  |
|  |  |  |  |
| **Coat Closet** |  |  |  |
| 1. Door |  |  |  |
| 1. Floor |  |  |  |
| 1. Interior Walls |  |  |  |
| 1. Ceiling |  |  |  |
| 1. Shelves, Rods, Hooks |  |  |  |
|  |  |  |  |
| **Living Room** |  |  |  |
| 1. Floor (Carpeting) |  |  |  |
| 1. Baseboards |  |  |  |
| 1. Walls |  |  |  |
| 1. Ceiling |  |  |  |
| 1. Windows |  |  |  |
| 1. Doors |  |  |  |
| 1. Light Fixtures & Switches |  |  |  |
| 1. Electric Outlets |  |  |  |
| 1. Draperies |  |  |  |
|  |  |  |  |
| **Dining Room** |  |  |  |
| 1. Floor (Carpeting) |  |  |  |
| 1. Baseboards |  |  |  |
| 1. Walls |  |  |  |
| 1. Ceiling |  |  |  |
| 1. Windows |  |  |  |
| 1. Doors |  |  |  |
| 1. Light Fixtures & Switches |  |  |  |
| 1. Electric Outlets |  |  |  |
| 1. Draperies |  |  |  |
| 1. Buffets |  |  |  |
| 1. Wainscot or Chair Rail |  |  |  |

| **Items** | **Character  and Condition** | **Needs** | **Estimated  Expense Involved** |
| --- | --- | --- | --- |
|  |  |  |  |
| **Kitchen** |  |  |  |
| 1. Doors |  |  |  |
| 1. Transoms |  |  |  |
| 1. Locks |  |  |  |
| 1. Floor |  |  |  |
| 1. Baseboards |  |  |  |
| 1. Walls |  |  |  |
| 1. Ceiling |  |  |  |
| 1. Light Fixtures & Switches |  |  |  |
| 1. Electric Outlets |  |  |  |
| 1. Dishwashers |  |  |  |
| 1. Range |  |  |  |
| 1. Sink |  |  |  |
| 1. Cabinets |  |  |  |
| 1. Refrigerator |  |  |  |
| 1. Pantry |  |  |  |
| 1. Doorbell |  |  |  |
| 1. Ventilating Hood |  |  |  |
| 1. Disposal |  |  |  |
|  |  |  |  |
| **First Bedroom** |  |  |  |
| 1. Floor (Carpeting) |  |  |  |
| 1. Baseboards |  |  |  |
| 1. Walls |  |  |  |
| 1. Ceiling |  |  |  |
| 1. Windows |  |  |  |
| 1. Doors |  |  |  |
| 1. Light Fixtures & Switches |  |  |  |
| 1. Electric Outlets |  |  |  |
| 1. Draperies |  |  |  |
| 1. Closets |  |  |  |
|  |  |  |  |
| **Second Bedroom** |  |  |  |
| 1. Floor (Carpeting) |  |  |  |
| 1. Baseboards |  |  |  |
| 1. Walls |  |  |  |
| 1. Ceiling |  |  |  |
| 1. Windows |  |  |  |
| 1. Doors |  |  |  |
| 1. Light Fixtures & Switches |  |  |  |
| 1. Electric Outlets |  |  |  |
| 1. Draperies |  |  |  |
| 1. Closets |  |  |  |
|  |  |  |  |
| **Third Bedroom** |  |  |  |
| 1. Floor (Carpeting) |  |  |  |
| 1. Baseboards |  |  |  |
| 1. Walls |  |  |  |
| 1. Ceiling |  |  |  |
| 1. Windows |  |  |  |
| 1. Doors |  |  |  |
| 1. Light Fixtures & Switches |  |  |  |
| 1. Electric Outlets |  |  |  |
| **Items** | **Character  and Condition** | **Needs** | **Estimated  Expense Involved** |
|  |  |  |  |
| **Third Bedroom (cont’d)** |  |  |  |
| 1. Draperies |  |  |  |
| 1. Closets |  |  |  |
|  |  |  |  |
| **Maid’s Room** |  |  |  |
| 1. Floor (Carpeting) |  |  |  |
| 1. Baseboards |  |  |  |
| 1. Walls |  |  |  |
| 1. Ceiling |  |  |  |
| 1. Windows |  |  |  |
| 1. Doors |  |  |  |
| 1. Light Fixtures & Switches |  |  |  |
| 1. Electric Outlets |  |  |  |
| 1. Draperies |  |  |  |
| 1. Closets |  |  |  |
|  |  |  |  |
| **First Bathroom** |  |  |  |
| 1. Doors |  |  |  |
| 1. Floor |  |  |  |
| 1. Walls |  |  |  |
| 1. Ceiling |  |  |  |
| 1. Window |  |  |  |
| 1. Tub (Glass Door) |  |  |  |
| 1. Shower |  |  |  |
| 1. Shower Curtain or Door |  |  |  |
| 1. Lavatory |  |  |  |
| 1. Toilet Bowl |  |  |  |
| 1. Flush Tank |  |  |  |
| 1. Faucets |  |  |  |
| 1. Light Fixtures & Switches |  |  |  |
| 1. Electric Outlets |  |  |  |
| 1. Exhaust Fan |  |  |  |
| 1. Towel Racks, etc. |  |  |  |
| 1. Cabinets |  |  |  |
|  |  |  |  |
| **Second Bathroom** |  |  |  |
| 1. Doors |  |  |  |
| 1. Floor |  |  |  |
| 1. Walls |  |  |  |
| 1. Ceiling |  |  |  |
| 1. Window |  |  |  |
| 1. Tub (Glass Door) |  |  |  |
| 1. Shower |  |  |  |
| 1. Shower Curtain or Door |  |  |  |
| 1. Lavatory |  |  |  |
| 1. Toilet Bowl |  |  |  |
| 1. Flush Tank |  |  |  |
| 1. Faucets |  |  |  |
| 1. Light Fixtures & Switches |  |  |  |
| 1. Electric Outlets |  |  |  |
| 1. Exhaust Fan |  |  |  |
| 1. Towel Racks, etc. |  |  |  |
| 1. Cabinets |  |  |  |

| **Items** | **Character  and Condition** | **Needs** | **Estimated  Expense Involved** |
| --- | --- | --- | --- |
|  |  |  |  |
| **Windows & Shades** |  |  |  |
| 1. Frames |  |  |  |
| 1. Sashes |  |  |  |
| 1. Sills |  |  |  |
| 1. Stops |  |  |  |
| 1. Weights |  |  |  |
| 1. Locks |  |  |  |
| 1. Glass |  |  |  |
| 1. Weather Stripping |  |  |  |
| 1. Shades |  |  |  |
| 1. Blinds |  |  |  |
| 1. Drapery Fixtures |  |  |  |
|  |  |  |  |
| **Linen Closet** |  |  |  |
| 1. Door |  |  |  |
| 1. Floor |  |  |  |
| 1. Ceiling |  |  |  |
| 1. Walls |  |  |  |
| 1. Shelves |  |  |  |
| 1. Drawers |  |  |  |
| 1. Electric Lights |  |  |  |
|  |  |  |  |
| **Environmental Controls** |  |  |  |
| 1. Heating Equipment |  |  |  |
| 1. Air Conditioning Unit(s) |  |  |  |
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**NOTES**

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