**{Management Company Name}**

**GOAL SHEET**

**Committee \***  **Chairperson \***



**Phone \*** **Fax \***  **Cell**



**Email \*** **Address \***  **City**



**Project Title**



**Goal:** (What will be achieved?)



**Plan for achievement:** (How will it be achieved?)



**Deadlines:** (When will each plan/assignment be completed

# 



Estimated Completion Date



Estimated Completion Date



Estimated Completion Date



Estimated Completion Date

**Is there money in the budget for this particular project?**



**List budget expense category**



**Estimated cost of Project**



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