**{Management Company Name}**

**GOAL SHEET**

**Committee \***  **Chairperson \***

**Phone \*** **Fax \***  **Cell**

**Email \*** **Address \***  **City**

**Project Title**

**Goal:** (What will be achieved?)

**Plan for achievement:** (How will it be achieved?)

**Deadlines:** (When will each plan/assignment be completed

#

Estimated Completion Date

Estimated Completion Date

Estimated Completion Date

Estimated Completion Date

**Is there money in the budget for this particular project?**

**List budget expense category**

**Estimated cost of Project**

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