**First Notice: Non-Compliance**

*(Community Name)*

*(Community street address)*

*(Community city, state & zip code)*

*(Community phone & fax number)*

Non-Compliance with Lease

Noise Complaint

# NOTICE

Resident:

Date:

Apartment #:

Pursuant to the provisions of your lease, the following item(s) require your prompt attention:

|   | Remove trash from patio/balcony area. |
| --- | --- |
|   | Remove auto, motorcycle, and other vehicles from property. This applies to all vehicles that are out of service. |
|   | Remove motorcycle from present location to approved area. |
|   | Remove foiled/covered window covering from windows. |
|   | Clean up entry areas to your apartment. |
|   | There is a safety hazard in or around your apartment. Please remove: . |
|   | Your locks have been changed. We require a duplicate of your keys (all locks) in our office. |
|   | You own or have a pet in your apartment, But we have no record of a pet fee having been paid. Please contact the manager within 24 hours to make appropriate arrangements for paying a pet fee or finding another home for your pet. |
|   | Noise/Loud Music/Disturbances, which interfere with other residents right to the quiet enjoyment of there homes. We do operate on the “3 strikes” policy. |
|   | Other: |

Thank you for your prompt attention to these matters.

The Management Staff at *(Community Name)*

Cc: Resident permanent file

 COMMENTS

REMFIRST Disclaimer Statement

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