**Key Agreement/Log**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ does / does not have Asbestos Containing Material (ACM) on site.

(Property name) (circle one)

My signature on the key log below acknowledges that I understand and agree that:

1. I am responsible for any key)s) issued to me until returned and logged in on the key log.
2. I may not make copies of any key(s) issued nor may I let anyone else use the key(s).
3. If I do not return the key(s) promptly, I will be responsible for the cost and labor involved in changing the locks on the unit.
4. *Applicable where ACM is present as noted above*: I have read and understand the General Do's and Dont's for working near Asbestos Containing Materials.

| COMPANY NAME/ | KEY | DATE/TIME | ISSUED | DATE/TIME | RETURNED |
| --- | --- | --- | --- | --- | --- |
| EMPLOYEE SIGNATURE | CODE | ISSUED | BY | RETURNED | TO |
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