**Notice of Returned Check**

NAME DATE

ADDRESS

ADDRESS

Re: Notice of returned check

Lease dated

between

and

Dear Resident(s):

Your check number , dated , in the amount of has been returned to us by your bank. Your current balance due is , which includes returned check charge of $25.00 and late fees of . Please deliver to the property office the total balance due in the form of a cashier's check or money order. If the balance due is not paid today, daily late fees of $5.00 per day will be added.

If the amount is not paid in full, legal action will be taken to collect the total balance due plus any reasonable costs of collection.

Sincerely,

Signature of owner's representative

Date of mailing to resident

**DISCLAIMER:** These sample forms and agreements are not endorsed by BRP Education™. They are presented for informational purposes only and should not be relied upon for accuracy, completeness or consistency with applicable law. The user is advised to check all applicable state and federal law before using these forms, agreements, or parts thereof. Because certain forms have legal implications (e.g., management agreements, rental applications), it is recommended that downloaded versions of such forms should be reviewed with legal counsel prior to their use and that any modifications made by the user should also be reviewed by legal counsel.